

[DATE]

J. Scott Timmons
Executive Secretary
Board of Industrial Insurance Appeals
PO Box 42401
Olympia, WA 98504-2401

Re: Claimant: [NAME]
Claim No. [NUMBER]

Dear Mr. Timmons:

Please find enclosed Claimant's Notice of Appeal to be filed with the Board of Industrial Insurance Appeals in the above-referenced claim. I have also enclosed a copy to be returned in the self-addressed, stamped envelope provided for your convenience.

Very truly yours,

[ATTORNEY]

ATT/init

Enclosures: Notice of Appeal
Certificate of Service
Return Envelope

CC: Joel Sacks, Director, w/enclosures
[Employer], w/enclosures
[Claimant], w/enclosures